

Data Capture Format

for

Unified District Information System for Education Plus (UDISE+)

(For Secondary Schools having Grades I-X)

Department of School Education & Literacy
Ministry of Human Resource Development
Government of India

Section	Information
Section 1	School Profile (Location, Structure, Management and Medium of Instruction)
Section 2	Physical Facilities and Equipments
Section 3	Teaching and Non- Teaching Staff
Section 4	New Admissions, Enrolment and Repeaters
Section 5	Incentives and facilities provided to children
Section 6	Annual Examination Result
Section 7	Board Examination Result
Section 8	Receipts and Expenditure
Section 9	Vocational Education under NSQF at Institutional Level
Section 10	PGI Indicators
Section 11	School Safety

Note :-There is 1 Master DCF (for Schools having Grades I – XII). 18 versions for each category of school has been designed. Questions pertaining to your category of school only will be visible to you. Questions not pertaining to your school category have been deleted. Hence, question numbers will not be in serial order.

All fields are mandatory for your category of DCF and should not be left blank.

Data Capture Format

The Unified District Information System for Education (UDISE+)

Reference Date : 30th September 2018

UDISE Code:

State Code	District Code	Block Code	Village /Ward Code	School Code
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Deg	Min	Sec	Latitude	Deg	Min	Sec	Longitude
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Geographical Location :

N

E

Section 1: School Profile (Location, Structure, Management and Medium of Instruction)

1.1 School Name (In Capital Letters) :

1.2 Is the School located in Rural or Urban Area: *(Rural = 1, Urban = 2)*

1.3 Village Name (for rural area)/Ward Number (for urban area):

1.4 Habitation Name (for rural area)/*Mohalla* or equivalent urban unit for planning (for urban area):

1.5 Pin Code:

1.6 Name of Gram Panchayat (for rural areas only):

1.7 Name of Cluster Resource Centre (CRC) :

1.8 Name of Community Development (CD) Block/Mandal/Taluka:

1.9 Name of Education Block/Mandal/Taluka :

1.10 Name of Assembly Constituency :

1.11 Name of Parliamentary Constituency :

1.12 Name of Municipality (where applicable) :

1.13 Name of City (where applicable) :

1.14 Contact Details :

STD Code	Landline Number	Mobile Number
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(a) Head of School :

(b) Respondent* Name :
(In Capital Letters)

(c) Respondent Contact No. :

(d) Email of School :

(e) Website of School :

* Respondent =person actually filling this form

1.15 School Category (Code) :

Details of Category	Code	Details of Category	Code
Primary only with grades 1 to 5	1	Secondary/Sr. Sec. with grades 1 to 10	6
Upper Primary with grades 1 to 8	2	Secondary/Sr. Sec. with grades 6 to 10	7
Higher Secondary with grades 1 to 12	3	Secondary/Sr. Sec. only with grades 9 & 10	8
Upper Primary only with grades 6 to 8	4	Higher Secondary with grades 9 to 12	10
Higher Secondary with grades 6 to 12	5	Hr. Sec. /Jr. College only with grades 11 & 12	11

1.16 Lowest and highest classes in the school (For Pre Primary enter 0):

(a) Lowest Class in School : (b) Highest Class in School :

1.17 Type of School : (Boys = 1; Girls = 2; Co-educational = 3)

1.18 Number of sections by class (if the class is stand alone, has no section then enter 1)

Classes	Number of Sections	Classes	Number of Sections
Pre-Primary		VII	
I		VIII	
II		IX	
III		X	
IV			
V			
VI			

1.19 Management of the school (Code) :

Details of Management	Code	Details of Management	Code
Department of Education	1	Ministry of Labour	91
Tribal Welfare Department	2	Kendriya Vidyalaya / Central School	92
Local Body	3	Jawahar Navodaya Vidyalaya	93
Government Aided	4	Sainik School	94
Private Unaided (Recognized)	5	Railway School	95
Other Govt. managed schools	6	Central Tibetan School	96
Unrecognized	8	Madarsa Recognized (by Wakf board /Madarsa Board)	97
Social Welfare Department	90	Madarsa Unrecognized	98

1.20 Year of Establishment of School :

1.21 Year of Recognition of School (Only for Govt. Aided and Private Unaided School) :

(a) Primary : (b) Upper Primary :

(c) Secondary :

1.22 Year of upgradation of the School (if applicable) :

(a) Primary to Upper Primary :

(b) Upper Primary to Secondary :

1.23 Is this a special school for CWSN? (Yes=1, No=2)

1.24 Is this a shift school? (Yes=1, No=2)

1.25 Is this a residential school? (Yes=1, No=2)

(a) If Yes, Type of residential school :

(Ashram (Govt.) =1, Non-ashram (Govt.) =2, Private=3, Others =4, KGBV =6, Model School=7, Eklavya Model Residential School=8)

(b) Whether boarding facilities are available for the following stage / level :

(i) Primary : (Yes=1, No=2) Number of Girls Number of Boys

(ii) Upper Primary : (Yes=1, No=2)

(iii) Secondary : (Yes=1, No=2)

1.26 Is this a minority managed school? (Yes=1, No=2)

(a) If Yes, type of minority community managing the School :

(Muslim =1, Sikh = 2, Jain = 3, Christian = 4, Parsi = 5, Buddhist = 6, Any Other=7, Linguistic Minority = 8)

1.27 Are majority of the pupils taught through their mother tongue at the primary level ? (Yes=1, No=2)

1.28 Medium of instruction (s) in the school :*

(i) (ii) (iii) (iv)

* Assamese=01, Bengali=02, Gujarati=03, Hindi=04, Kannada=05, Kashmiri=06, Konkani=07, Malayalam=08, Manipuri=09, Marathi=10, Nepali=11, Odia=12, Punjabi=13, Sanskrit=14, Sindhi=15, Tamil=16, Telugu=17, Urdu=18, English=19, Bodo=20, Dogri=22, Khasi=23, Garo=24, Mizo=25, Bhutia=26, Lepcha=27, Limboo=28, French=29, Santhali=39, Maithali=51 Other languages=99

If other languages, please specify :

1.29 Language(s) taught as a subject (mention up to three languages below) *

(i) (ii) (iii)

* Assamese=01, Bengali=02, Gujarati=03, Hindi=04, Kannada=05, Kashmiri=06, Konkani=07, Malayalam=08, Manipuri=09, Marathi=10, Nepali=11, Odia=12, Punjabi=13, Sanskrit=14, Sindhi=15, Tamil=16, Telugu=17, Urdu=18, English=19, Bodo=20, Dogri=22, Khasi=23, Garo=24, Mizo=25, Bhutia=26, Lepcha=27, Limboo=28, French=29, Angami=41, Ao=42, Arabic=43, Bhoti=44, Bodhi=45, German=46, Kakbarak=47, Konyak=48, Laddakhi=49, Lotha=50, Maithili=51, Nicobaree=52, Odia(lower)=53, Persian=54, Portuguese=55, Rajasthani=56, Russian=57, Sema=58, Spanish=59, Tibetan=60, Zeliang=61, Other languages=99

1.30 Does the school offer any pre-vocational course(s) at Upper-Primary stage? (Yes=1, No=2)

1.31 Does the school provide educational and vocational guidance/ counseling to students : (Yes=1, No=2)

1.32 Affiliation Board of school : (CBSE=1, State Board=2, ICSE=3, International Board=4, Others=5, Both CBSE & State Board=6)

(a) For Secondary sections: Affiliation Number :

If others, then name of the board :

1.33 Distance of the school (in km.) from the nearest Govt./Aided school : (for example : 2.6)

- (a) From Primary school/section :
 (b) From Upper Primary school/section :
 (c) From Secondary school/section :
 (d) From Higher Secondary school/junior college:

'Distance' is defined as 'walking distance after discounting for all natural and man-made barriers on the way to the school' like highways, train lines, etc.

1.34 Whether school is approachable by all-weather roads? (Yes=1, No=2)

1.35 Whether pre-primary section (other than Anganwadi) attached to school? (Yes=1, No=2)

(a) If Yes, Total students in the pre-primary section :

	LKG	UKG
Boys		
Girls		

1.36 Whether Anganwadi Centre is located inside school premises? (For Govt. and Aided Schools) (Yes=1, No=2)

If Yes,

(a) Code of the Anganwadi Centre

(b) Total Children in Anganwadi Centre

Boys	Girls

(c) Is the Anganwadi Worker trained in early childhood education (Yes=1, No=2)

1.37 Number of instructional days (previous academic year) :

- (a) Pre-primary (c) Upper Primary
 (b) Primary (d) Secondary

1.38 Average school hours for children (per day) - Number of hours children stay in school e.g. for five hours and forty minutes write 5.40 :

- (a) Pre-primary (c) Upper Primary
 (b) Primary (d) Secondary

1.39 Average working hours for Teachers (per day) - Number of hours teachers stay in school e.g. for five hours and forty minutes write 5.40 :

- (a) Pre-Primary (c) Upper Primary
 (b) Primary (d) Secondary

1.40 Is CCE being implemented in school? (Yes=1, No=2)

- (a) Primary (b) Upper Primary (c) Secondary

If Yes,

(a) Are cumulative records of pupil being maintained? (Yes=1, No=2)

(b) Are cumulative records of pupil being shared with parents?

(Yes=1, No=2)

1.41 For Private Unaided and Aided Schools

(a) No. of children enrolled at entry level under Section 12 of the RTE Act in current academic year:

(b) No. of students continuing who got admission under Section 12 of the RTE Act in previous years.

1.42 (a) Total no. of students enrolled under Section 12 of the RTE Act

	Pre Primary		I		II		III		IV		V		VI		VII		VIII	
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G
I. In Private unaided and specified category schools under section 12(1)(c)																		
II. In schools that have received land, building, equipment or other facilities at concessional rate																		

(b) No. of Economically Weaker Section*(EWS) students enrolled

	Class IX		Class X	
	B	G	B	G
i. In schools that have received land, building, equipment or other facilities at concessional rate				

* As defined in Section 2(e) of the RTE Act i.e. child belonging to such parent or guardian whose annual income is lower than the minimum limit specified by the appropriate Government, by notification

Question No. 1.43 to 1.51 (only for Government and Aided Schools)**1.43** Whether any Out of School Children enrolled in the school are attending Special Training?

(Yes=1, No=2)

If yes, details of Special Training

Boys

Girls

(a) No. of children enrolled for Special Training in current year:

(b) No. of children enrolled for Special Training in previous academic year :

(c) No. of children completed Special Training in previous academic year :

(d) Who conducts Special Training ?

(School teachers=1, specially engaged teachers=2, both 1&2 =3, NGO =4, Others =5)

(e) Where is Special Training conducted ?

(School premises =1, other than school premises =2, both 1&2=3)

(f) Type of Training being conducted ?

(Residential =1, non-residential =2, both =3)

1.44 No. of students attending Remedial Teaching in current year :**1.45** When does the academic session start? Give the month:

(e.g. January should be written as '01')

1.46 Whether full set of textbooks received in current academic year?

(Yes=1, No=2)

If Yes, when were the textbooks received in current academic year? (Month)

1.47 Whether the School has received graded supplementary material in previous academic year?

(Yes=1, No=2)

1.48 Availability of free Textbooks, Teaching Learning Material (TLM) and play material (in current academic year)

	Pre-primary	Primary	Upper Primary	Secondary
Whether complete set of free textbooks received [Yes =1, No = 2 , Not applicable =0]				
Whether TLM available for each grade [Yes =1, No =2]				
Whether play material, games and sports equipment available for each grade [Yes = 1, No =2]				

1.49 Details of visits to the school during the previous academic year :

- (a) No. of academic inspections :
- (b) No. of visits by CRC Co-ordinator :
- (c) No. of visits by Block Level Officers (BRC/BEO):
- (d) No of visits by District/State Level Officers:

1.50 Whether School Management Committee (SMC) has been constituted?

(Yes=1, No=2)

If Yes,

Male	Female
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(a) Total number of members in SMC :

(b) Number of parents / guardians

Of the numbers in (b) above, provide number of parents belonging to:

- i) SC ii) ST iii) EWS iv) Minority

Male	Female
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(c) Number of representatives/nominees from local authority/local government/urban local body:

(d) Number of teachers :

(e) Number of members provided training

(f) Number of meetings held by SMC during the previous academic year :

(g) Whether SMC has prepared the School Development Plan? :

(Yes=1, No=2)

(h) Whether separate bank account for SMC is being maintained? :

(Yes=1, No=2)

If Yes,

Bank Name :

Branch :

Account Number :

Account in the Name of:

IFSC Code :

1.51 Whether School Management Committee (SMC) and School Management and Development Committee (SMDC) are same in the school? :

(Yes=1, No=2)

If No,

(a) Whether School Management and Development Committee has been constituted :

(Yes=1, No=2)

If Yes,

Sl. No.	Details of Members/Representatives	Male	Female
	Total Members		
(i)	Number of Representatives of Parents/Guardians/PTA		
(ii)	Number of representatives of parents of EWS children		
(iii)	Number of Representatives/Nominees from local government/urban local body		
(iv)	Number of members from Educationally Backward Minority Community		
(v)	Number of members from any Women's Group		
(vi)	Number of members from SC/ST community		
(vii)	Number of nominees of the District Education Officer (DEO)		
(viii)	Number of members from Audit and Accounts Department (AAD)		
(ix)	Number of Subject experts (one each from Science, Humanities and Arts/Crafts/Culture) nominated by District Programme Co-ordinator		
(x)	Number of teachers (one each from Social Science, Science and Mathematics) of the school		
(xi)	Vice-Principal/Asst. Head Teacher, as member		
(xii)	Principal/Head Teacher, as Chairperson		
(xiii)	Chairperson (If Principal/Head Teacher is not the Chairperson)		
(xiv)	Number of members provided training		

(b) Number of SMDC meetings held during the last academic year

(c) Whether SMDC has prepared School Improvement Plan?

(Yes=1, No=2)

(d) Whether separate Bank Account for SMDC is being maintained?

(Yes=1, No=2)

If yes, give bank details of the SMDC

Bank Name :

Branch Name :

Account Number :

Account in the Name of :

IFSC Code :

(e) Whether the School Building Committee (SBC) has been constituted?

(Yes=1, No=2)

(f) Whether the school has constituted its Academic Committee (AC)?

(Yes=1, No=2)

(g) Whether the school has constituted its Parent-Teacher Association (PTA)?

(Yes=1, No=2)

If yes,

I) Number of PTA meetings held during the last academic year:

Section 2: Physical Facilities and Equipments

Section 2.1 Physical Facilities and Equipments in Schools

2.1 Status of the school building?

(Private =1, Rented=2, Government=3, Government school in a rent free building=4, No Building=5, Building Under Construction=7, School running in other Department Building=10)

2.2 Type of the school building?

Total Number of building blocks of the school	Out of the total number of building blocks, number of					
	Pucca Building	Partially pucca (building with pucca walls and floor without concrete roof)	Kuchcha building	Tent	Dilapidated Building	Building Under Construction

2.3 Type of boundary wall

(Pucca=1, Pucca but broken=2, Barbed wire fencing=3, Hedges=4, No boundary walls=5, Others=6, Partial=7, Under Construction=8)

2.4 Details of classrooms available in the schools (For classes Pre Primary to X)

(a)	No. of Classrooms used for instructional purposes	No. of classrooms under construction	Total Classrooms in dilapidated condition

(i) Out of the Total Classrooms used for instructional purposes, the details by stage/level :

Pre-Primary

Upper Primary

Primary

Secondary

(b) Total number of rooms other than classrooms available in the school

(c) Classrooms by condition

Type of building block	No. of classrooms by condition		
	Good condition	Need minor repair	Need major repair
Pucca			
Partially pucca			
Kuchcha			
Tent			

2.5 Whether land is available for expansion of school facilities

(Yes=1, No=2)

2.6 Whether separate room for Head Teacher / Principal available

(Yes=1, No=2)

2.7 Does the school have toilet?

(Yes=1, No=2)

If Yes,

(a) Details of toilets							
Sl. No	Description	Boys		Girls		Total	
		Total (1)	Functional* (2)	Total (3)	Functional* (4)	Total (5)	Functional* (6)
(i)	Number of toilet seats available excluding CWSN friendly toilets						
(ii)	Number of CWSN friendly toilet seats						
(iii)	Total number of toilet seats including CWSN friendly toilets						
(iv)	Total number of Urinals available						

(b) Out of the total number of functional toilets/urinals given in Table 2.7 (a), how many have running water available in the toilet/urinal for flushing and cleaning?

Boys	Girls

Note: - * Definition of functional toilet: water available in the toilet, minimal odour (no foul smell), unbroken seat, regularly cleaned, dry, with working drainage system, accessible to users, closable door

(c) Is hand washing facility with soap available near toilets/urinals block? (Yes=1, No=2)

(d) Whether incinerator is available in/ attached to girls toilet?

	(Yes=1, No=2, Yes, but not functional=3)
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2.8 Whether drinking water is available in the school premises?

(Yes=1, No=2)

If Yes, **(a)** Main Source of drinking water

Source	Number of Units	Number of Functional Units
Hand pumps		
Protected Well		
Unprotected Well		
Tap water		
Packaged/Bottled Water		
Others		

(b) Whether water purifier/RO is available in the school

	(Yes=1, No=2, Yes, but not functional=3)
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(c) Whether water quality is tested from water testing lab ?

	(Yes=1, No=2)
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2.9 Does the school have provision for rain water harvesting?

	(Yes=1, No=2, Yes, but not functional=3)
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2.10 Whether handwashing facility with soap available for washing hands before and after meal ?

	(Yes=1, No=2)
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(a) If Yes, number of wash points

2.11 (a) Whether electricity connection is available in the school?

(Yes=1, No=2, Yes, but not functional=3)

2.11 (b) Whether solar panel is available in school ?

	(Yes=1, No=2, Yes, but not functional=3)
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2.12 Whether the school have Library facility/Book Bank/Reading Corner?

	Available (Yes=1, No=2)	Total numbers of books	Total number of books from NCERT,NBT or any other Government publisher
Library			
Book Bank			
Reading Corner			

(a) Does the school have a full-time librarian? (Yes=1, No=2)

(b) Does the school subscribe to newspapers/magazines? (Yes=1, No=2)

2.13 Whether Playground facility is available? (Yes=1, No=2)

(a) If no, whether school has made adequate arrangements for children to play outdoor games and other physical activities in an adjoining playground/ municipal park etc. (Yes=1, No=2)

2.14 Whether Medical check-up of students was conducted in last academic year (Yes=1, No=2)

If Yes,

(a) Total number of Medical check-ups conducted in the school during last academic year:

(b) De-worming tablets given to children? (Complete (two doses) =1, Partially (one dose) =2, Not given=3)

(c) Iron and Folic acid tablets given to children as per guidelines of WCD: (Yes=1, No=2)

2.15 Whether ramp for disabled children to access school building exists? (Yes=1, No=2)

(a) If yes, whether Hand-rails for ramp is available? (Yes=1, No=2)

2.16 Whether School has special educator? (Dedicated=1, At cluster level =2, No=3)2.17 Whether Kitchen Garden is available in school? (Yes=1, No=2)

2.18 Does the school have dustbins for collection of waste?

(a) Each Class Room (Yes and all =1, No=2, Yes but some=3)

(b) Toilet (Yes=1, No=2)

(c) Kitchen (Yes=1, No=2)

2.19 No. of students for whom furniture is available?

Section 2.2 Physical Facilities and Equipment

2.20 Does the school have the following facilities (Secondary Sections)

Particulars		Availability (Yes=1, No=2)
a	Separate room for Assistant Head Teacher/Vice Principal	
b	Separate common room for girls	
c	Staffroom for teachers	
d	Co-curricular activity room/arts and crafts room	
e	Staff quarters (including residential quarters for Head Teacher/Principal and Asst. Head Teacher/Vice Principal)	
f	Integrated science laboratory (integrated laboratory is the one in which Physics, Chemistry and Biology practical are held) for Secondary sections only	
g	Library room	
h	Computer room	
i	Tinkering Lab	

2.22 Does the school have the following equipment(s)?

Equipment/Facility	Availability (Yes=1, No=2, Yes but not functional=3)
Audio/Visual/Public Address System	
Science Kit*	
Math Kit**	
Biometric device	

* Availability of general items, chemicals, glassware, microscope, electroscopes, multimeter, resistance boxes, kerosene burner, electricity and magnetism kit, optics kit, spring balance etc.

** Availability of cubes, cutouts of various shapes, an innovative geoboard, abacus, Trigonometric Circle Board, Pythagoras Theorem Square, algebraic tiles etc.

Section 2.3 Computers and Digital Initiatives

2.31 Which Computer Lab is available in the School ?

 (ICT=1, CAL=2, Both=3, None = 4)

If ICT Lab is available,

(a) Year of implementation:

(b) Whether the ICT Lab is functional or not?

 (Yes=1, No=2)

(c) Which model is implemented in the school ?

 (BOOT Model = 1, BOO Model = 2, Other = 3)

(d) Type of the ICT Instructor in the school:

 (Full time = 1, Part Time = 2, Not Available = 3)

2.32 Does the school have the following

Items	Available (Yes=1, No=2)	Total No. of Units	No of Functional Units
Laptop/Notebook			
Tablets			
Desktop Computers			
PCs with Integrated Teaching Learning Devices			
Digital Boards with Content Management Systems and solutions (CMS)/ Learning Management System			
Server			
Projector			
LCD/ LED/ Plasma Screen			
Printer			
Scanner			
Web Camera			
Generator/Invertor/UPS			
Internet facility			
DTH-TV Antenna			
E- Content and Digital Resources for VI-X			
Assistive tech-based solutions for CWSN			

2.33 Whether ICT based tools are used for teaching?

 (Yes=1, No=2)

(a) If yes , number of hours spent per week

Section 3: Teaching and Non- Teaching Staff

3.1 Number of Non-teaching/Administrative and Support staff in –position

Staff Designation	No. of Staff In-position
Accountant	
Library Assistant	
Laboratory Assistant	
UDC/Head Clerk	
LDC	
Peon/MTS	
Night Watchman	

3.2 Number of Teaching staff in Position

Teaching Staff in-position	Total Number of Teaching Staff
Teaching Staff (Regular Teacher)	
Teaching Staff (Contract Teacher)	
Part –time instructors for Arts, Health and Physical Education positioned as per RTE norms for upper primary section	
Out of total teachers, how many teachers have Aadhar number?	

3.3 Teachers and Instructors (Including Head Teacher) [Write appropriate code given in next page]

1. Teacher Code (if available)					
2. Name					
3. Gender					
4. DOB (dd/mm/yyyy)					
5. Social Category					
6. Type of Teacher					
7. Nature of Appointment					
8. Date of Joining in Service					
9. Highest Academic Qualification					
10. Highest Professional Qualification					
11. Classes Taught					
12. Appointed for Subject					
13. Main Subject Taught 1					
14. Main Subject Taught 2					
15-18 :- Total days of in- service training received in last academic year. (SI No. 15 -17 is only for teachers teaching at elementary level)					
15 . BRC					
16. CRC					
17 . DIET					
18. Others					
19 a) Training Received					
19 b) Training Need					
20. No. of working days spent on non teaching assignments					
21. Maths Studied upto					
22 Science Studied upto					
23. English Studied upto					
24. Language(as per Schedule VIII) studied up to					
25. Social Studies Studied upto					
26. Working in Present School Since (Year)					
27. Type of Disability if any					
28. Trained for teaching CWSN					
29. Trained in use of computer & teaching through computer					
30. Mobile Number					
31. Email id					

(3) Male=1, Female=2, Trans gender=3

(5) Social Category : General=1, SC =2, ST =3, OBC =4, ORC = 5, Others = 6

(6) Type of teacher : Head teacher=1, Acting head teacher=2,Teacher=3, Instructor positioned as per RTE=5,Principal=6,Vice-Principal=7, Lecturer=8,

(7) Nature of appointment: Regular=1, Contract=2, Part-Time=3

(9, 21 to 25) Below secondary=1, Secondary=2, Higher secondary=3, Graduate=4, Post graduate=5,M.Phil.=6,Ph.D.=7,Post-Doctoral=8

(10) Professional qualification: Diploma or certificate in basic teachers' training of a duration not less than two years=1, Bachelor of Elementary Education (B.El.Ed.)=2, B.Ed. or equivalent=3, M.Ed. or equivalent=4, Others=5, None=6, Diploma/degree in special education=7, pursuing any relevant professional course=8,

(11) Classes taught : Primary only=1, Upper primary only=2, Primary and Upper Primary=3, Secondary only=5, Upper primary and Secondary=7, Pre-Primary Only= 10, Pre- Primary & Primary =11

(12, 13 &14) All subjects=1, Language(if teaching more than one language)=2, Mathematics=3, Environment studies=4, Sports=5, Music=6, Science=7, Social studies=8, Accountancy=10, Biology=11,Business Studies=12,Chemistry=13,Computer Science=14, Economics=15, Engineering Drawing=16, Fine Arts=17, Geography=18, History=19, Home Science=20, Philosophy=21, Physics=22, Political Science=23, Psychology=24, Foreign Language=25, Botany=26, Zoology=27, Hindi=41, Sanskrit=43, Urdu=45, English=46, Regional Language=47 Art education = 91, Health& physical education=92,Work education=93,other subjects=0

(19 a & b) Training need/received : Not required=0; Subject knowledge =1; Pedagogical issues = 2: ICT Skills = 3; Knowledge and skills to engage with CWSN =4; Leadership and management skills = 5, Sanitation & Hygiene =6, Others=7

(27) Disability : Not applicable=1, Loco motor=2,Visual=3, Others=4, Hearing Impaired = 5

(28,29) Yes=1, No=2

Section 4: New Admissions, Enrolment and Repeaters

4.1 New Admissions in Grade I

	Age (in completed years)					Total children admitted in grade 1	Out of the Total in Grade I Number of children with pre-school experience in		
	Below 5	5	6	7	Above 7		Same school	Another school	Anganwadi/ECCE centre
Boys									
Girls									

4.2 Enrolment in current academic session (by social category)

(a)																						
Classes	Pre-Primary		I		II		III		IV		V		VI		VII		VIII		IX		X	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
General																						
SC																						
ST																						
OBC																						
Total																						
(b) Out of the total enrolment, provide details of enrolment belonging to following Minority groups*																						
Muslim																						
Christian																						
Sikh																						
Buddhist																						
Parsi																						
Jain																						
Other																						
(c) Out of the total enrolment, provide number of students																						
Having AADHAAR																						
BPL																						
(d) Out of the total enrolment, provide number of Transgender students																						
			I		II		III		IV		V		VI		VII		VIII		IX		X	
Transgender																						

* Minority as defined in the constitution

4.3 Repeaters by grade in the current academic session (by social category)

(a)																				
Classes	I		II		III		IV		V		VI		VII		VIII		IX		X	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
General																				
SC																				
ST																				
OBC																				
Total																				
(b) Out of the total repeaters, provide details of repeaters belonging to following Minority groups*																				
Muslim																				
Christian																				
Sikh																				
Buddhist																				
Parsi																				
Jain																				
Other																				

* Minority as defined in the Constitution.

4.4 Enrolment by grade in the current academic session (by Age in completed years)

Note: Total students (class wise) should match with class wise total students (Row E of 4.2 DCF)

Classes	I		II		III		IV		V		VI		VII		VIII		IX		X	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<5																				
5																				
6																				
7																				
8																				
9																				
10																				
11																				
12																				
13																				
14																				
15																				
16																				
17																				
18																				
19																				
20																				
21																				
22																				
>22																				
Total																				

4.5 Enrolment by grade in the current academic session (By medium of instruction)

Classes	I		II		III		IV		V		VI		VII		VIII		IX		X	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
I																				
II																				
III																				
IV																				
Total																				

4.6 Enrolment by grade for Children with Special Needs

Classes	Pre-Primary		I		II		III		IV		V		VI		VII		VIII		IX		X	
	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G	B	G
Blindness																						
Low-Vision																						
Hearing impairment																						
Speech and Language																						
Locomotor Disability																						
Mental illness																						
Specific Learning Disabilities																						
Cerebral palsy																						
Autism Spectrum Disorder																						
Multiple Disability including deaf, blindness																						
Leprosy Cured students																						
Dwarfism																						
Intellectual Disability																						
Muscular Dystrophy																						
Chronic Neurological conditions																						
Multiple Sclerosis																						
Thalassemia																						
Hemophilia																						
Sickle Cell disease																						
Acid Attack victim																						
Parkinson's disease																						

Section 5: Incentives and facilities provided to children

 (For Govt. and Aided schools only)

5.1 Facilities provided to children (Previous academic year, Primary Grade I-V)

Type of Facility	General Students		SC Students		ST Students		OBC Students		Total Students		Muslim Minority		Other Minority Groups	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free textbooks														
Uniforms														
Transport facility														
Escort														
Bicycle														
(State defined)														

5.2 Facilities provided to children (Previous academic year, for Upper Primary Grade VI-VIII)

Type of Facility	General Students		SC Students		ST Students		OBC Students		Total Students		Muslim Minority		Other Minority Groups	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free textbooks														
Uniforms														
Transport facility														
Escort														
Bicycle														
(State defined)														

5.3 Facilities provided to CWSN (Previous academic year)

Type of Facility	Pre-Primary		Primary		Upper Primary		Secondary	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Braille Book								
Braille Kit								
Low vision Kit								
Hearing aid								
Braces								
Crutches								
Wheel chair								
Tri-cycle								
Caliper								
Escort								
Stipend								

Section 6: Annual Examination Result at Elementary Level

6.1 Annual Examination Result in Previous Year for Grade V

Examination Result	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Number of Students Appeared										
Number of Students Passed/Qualified										
Number of Students Passed with Marks >=60%										

6.2 Annual Examination Result in Previous Year for Grade VIII

Examination Result	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Number of Students Appeared										
Number of Students Passed/Qualified										
Number of Students Passed with Marks $\geq 60\%$										

Section 7: Board Examination Result

7.1 Result of the Grade X Board Examination in the previous academic year

(a) Regular Students																				
Number of Students Appeared										Number of Students Passed/Qualified										
General		SC		ST		OBC		Total		General		SC		ST		OBC		Total		
Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	
(b) Other Than Regular Students																				
Number of Students Appeared										Number of Students Passed/Qualified										
General		SC		ST		OBC		Total		General		SC		ST		OBC		Total		
Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	

7.2 Number of Regular Students passed/qualified the Secondary School Board (Grade X) Examination by range of marks (in previous academic year)

Range of Marks	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<40%										
40-<60%										
60-<80%										
>=80%										
Total										

7.3 Number of Other than Regular Students passed/qualified the Secondary School Board (Grade X) Examination by range of marks (in previous academic year)

Range of Marks	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
<40%										
40-<60%										
60-<80%										
>=80%										
Total										

Section 8: Receipts and Expenditure**8.1 School funds received during the financial year 2017-18 excluding MDM for elementary schools/sections (Govt. and Aided Schools)**

School Grant (under SSA)	Receipt(In Rs.)	Expenditure(In Rs.)
(a) School Development Grant		
(b) School Maintenance Grant		
(c) TLM/Teachers Grant		

8.2 Grants received by the school & expenditure made during financial year 2017-18.(For Secondary Schools/Sections) (Govt. and Aided Schools)

Details of school level grants (Under RMSA)	Receipt(In Rs.)	Expenditure(In Rs.)
Civil Works		
Annual School Grants(recurring)		
Minor Repair/maintenance		
Repair and replacement of laboratory equipments , purchase of laboratory consumables and articles etc.		
Purchase of books,periodicals, newspaper, etc.		
Grant for meeting water,telephone and electricity charges.		
Others		
Total(Grants at the school level)		

8.3 Grants received by the school & expenditure made during the financial year 2018-19(Govt. Schools)

Grants under Samagra Shiksha	Receipt(In Rs.)	Expenditure(In Rs.)
Composite School Grant		
Library Grant		
Grant for sports and physical Education		
Grant for Media and Community Mobilization		
Grant for Training of SMC/SMDC		
Grant for support at Preschool Level (Only for primary schools/sections)		

8.4 Financial Assistance received by the school

	Yes=1, No =2	If Yes,	
		Name	Amount (in Rs.)
Non - Govt. Organization (NGO)			
Public Sector Undertaking (PSU)			
Community			
Other			

8.5 Whether school is maintaining Inventory Register for the following:

	Availability (Yes= 1 , No = 2)
ICT Items	
Sports Equipments	
Library Books	

Section 9: Vocational Education under NSQF at Institutional Level

9.1 Whether covered under the centrally sponsored scheme of vocationalisation of secondary education (Yes=1 No=2)

9.2 Does the school provide any vocational course (Yes =1 , No =2)

If Yes, Subjects/Trades
available in the school:

Sector 1

Year of starting Sector 1

Sector 2

Year of starting Sector 2

Sector Codes:

61-Agriculture, 62-Apparel, 63-Automotive, 64-Beauty & Wellness, 65-Banking Financial Services and Insurance (BFSI), 66-Construction, 67-Electronics, 68-Healthcare, 69-IT-ITES, 70-Logistics, 71-Capital Goods, 72-Media & Entertainment, 73-Multi - Skilling, 74-Retail, 75-Security, 76-Sports, 77-Telecom, 78-Tourism & Hospitality , 79- Plumbing, 80- Electrician Skill

9.3 (a) Enrolment in current academic session 2018-19 (by trade and by social category)

Vocational Sector under NSQF (as specified in question no 9.2)	Social Category	IX		X	
		Boys	Girls	Boys	Girls
Sector 1	A – General				
	B - SC				
	C – ST				
	D – OBC				
	Total (A+B+C+D)				
		Out of total enrolment (A+B+C+D)			
	Muslim				
	Christian				
	Sikh				
	Buddhist				
	Parsi				
	Jain				
	Other				
CWSN					

Vocational Sector under NSQF (as specified in question no 9.2)	Social Category	IX		X	
		Boys	Girls	Boys	Girls
Sector 2	A – General				
	B - SC				
	C – ST				
	D – OBC				
	Total (A+B+C+D)				
		Out of total enrolment (A+B+C+D)			
	Muslim				
	Christian				
	Sikh				
	Buddhist				
	Parsi				
	Jain				
	Other				
	CWSN				

9.3 (b) Enrolment in current academic session 2018-19 (by trade and by job role)

Vocational Sector under NSQF	Job Role	IX		X	
		Boys	Girls	Boys	Girls
Agriculture	Animal Health Worker				
Agriculture	Dairy Farmer / Entrepreneur				
Agriculture	Dairy Worker				
Agriculture	Floriculturist (Open Cultivation)				
Agriculture	Micro Irrigation Technician				
Agriculture	Paddy Farmer				
Agriculture	Solanaceous Crop Cultivator				
Agriculture	Gardener				
Apparels, Made ups & Home Furnishing	Assistant Designer - Home furnishing				
Apparels, Made ups & Home Furnishing	Assistant Fashion Designer				
Apparels, Made ups & Home Furnishing	Hand Embroiderer				
Apparels, Made ups & Home Furnishing	Self Employed Tailor				
Apparels, Made ups & Home Furnishing	Sewing Machine Operator				
Automotive	Automotive Service Technician L3				
Automotive	Automotive Service Technician L4				
BFSI	Business Correspondent				
Beauty & Wellness	Assistant Beauty Therapist				
Beauty & Wellness	Beauty Therapist				
Construction	Assistant mason				
Construction	Mason General				
Electronics & Hardware	Field Technician – Other Home Appliances				
Electronics & Hardware	Field Technician - Wireman Control Panel				
Electronics & Hardware	Field Technician - Computing and Peripheral				
Electronics & Hardware	TV Repair Technician				
Healthcare	General Duty Assistant				
Healthcare	Vision Technician				
IT/ITeS	CRM Domestic Voice				
IT/ITeS	Domestic Biometric Data Entry Operator				
IT/ITeS	Domestic Data Entry Operator				
IT/ITeS	Domestic IT Help desk Attendant				

Vocational Sector under NSQF	Job Role	IX		X	
		Boys	Girls	Boys	Girls
Media & Entertainment	Roto Artist				
Media & Entertainment	Texturing Artist				
Media & Entertainment	Story Board Artist				
Media & Entertainment	Animator				
Multi Skilling	Multi Skill Assistant Technician				
Multi Skilling	Multi Skill Foundation Course				
Physical Education & Sports	Physical Trainer/Teacher				
Plumbing	Plumber (General)				
Plumbing	Plumber (General II)				
Power	Consumer Energy Meter Technician				
Retail	Cashier				
Retail	Store Operation Assistant				
Retail	Sales Associate				
Retail	Trainee Associate				
Security	Unarmed Security Guard				
Telecom	Optical Fiber Splicer				
Telecom	Customer Care Executive(Call Centre)				
Telecom	In Store Promoter				
Tourism & Hospitality	Counter Sales Executive				
Tourism & Hospitality	Food & Beverage Service Trainee				
Tourism & Hospitality	Housekeeping attend manual cleaning				
Tourism & Hospitality	Meet & Greet Officer				
Tourism & Hospitality	Travel Consultant				
Tourism & Hospitality	Tour Guide				
Transportation, Logistics & Warehousing	Warehouse Packer				

9.4 Details of Classes conducted (Previous academic year)

Vocational Sector under NSQF (as specified in question no. 9.2)	Type of classes conducted	Class IX	Class X
Sector 1	Theory (in hours)		
	Practical (in hours)		
	Field visit (in numbers)		
	Training in Industry* (in hours)		
Sector 2	Theory (in hours)		
	Practical (in hours)		
	Field visit (in numbers)		
	Training in Industry* (in hours)		

9.5 Results of students who have cleared class X with one vocational subject (Previous academic year)

	Range of Marks (aggregate of all subjects)	General		SC		ST		OBC		Total	
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Sector 1	below 40%										
	40% to below 60%										
	60% to below 80%										
	80% and Above										
Sector 2	below 40%										
	40% to below 60%										
	60% to below 80%										
	80% and Above										

9.7 Details of the Vocational / Skill Training Providers (VTP) engaged with the school

S. No.	Name of the agency	Trade for which VTP is engaged	Certification/Accreditation No.	Name of Certification/Accreditation Agency
1				
2				
3				
4				

9.8 Details of Resource persons including teachers/skill trainers, skill training provider, guest faculty for NSQF Vocational Courses

Sl. No.	Name of the teacher	Gender (Male=1, Female=2, Transgender=3)	DOB (dd/mm/yy)	(1) Social Category	(2) Nature of appoint ment	Highest qualification		(5) Industry Experience	(5) Training Experience	(6) Classes Taught	(7) Sector for which Appointed	Received Induction training [Yes=1, No=2]	Received In- service training in this academic year [Yes=1, No=2]	Mobile Number	
						(3) Academic	(4) Professio nal								
1															
2															
3															
4															

Codes:

1. Social Category - General=1, SC =2, ST =3, OBC =4

2. Nature of appointment: Regular=1, Contract=2, Guest faculty/Part-Time=3, Through VTP=11

3. Academic qualification: Below secondary=1, Secondary=2, Higher secondary=3, Graduate=4, Post graduate=5, M.Phil. =6, Ph.D. =7, Post-Doctoral=8

4. Professional qualification: Certificate course in concerned Vocational Sector =51, Diploma in Concerned Vocational Sector =52, Degree in Concerned Vocational Sector =53, Any other=5, None =6

5. Industry/Training experience in concerned vocational sector: Less than 1 year=0, 1 to 2 Years=1, above 2 but less than 3 Year=2, 3 or + Years=3

6. Classes taught – [Secondary only=5, Higher Secondary only=6, Secondary and Higher Secondary=8]

7. Sectors/subjects – (as specified in question no 9.2): 61-Agriculture, 62-Apparel, 63-Automotive, 64-Beauty & Wellness, 65-Banking Financial Services and Insurance (BFSI), 66-Construction, 67-Electronics, 68-Healthcare, 69-IT-ITES, 70-Logistics, 71-Capital Goods, 72-Media & Entertainment, 73-Multi - Skilling, 74-Retail, 75-Security, 76-Sports, 77-Telecom, 78-Tourism & Hospitality 79-Plumbing, 80-Electrician Skill.

9.9 Student Placement Details (After Class X in previous year)

	Social Category	Number of students opted for placement/ apprenticeship		Number of students Placed/given apprenticeship		Number of Students opted for Higher Secondary Education in vocational field (ITIs/ Polytechnic)		Number of students opted for Higher Secondary Education in field other than vocational		Number of self employed students	
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Sector 1	General										
	SC										
	ST										
	OBC										
	Total (1)										
Sector 2	General										
	SC										
	ST										
	OBC										
	Total (2)										
Total (1+2)											

Section 10 : PGI Indicators (only for Government and Aided Schools)

10.1	Number of teachers with Aadhar or whose unique ID is seeded in any electronic data base	
10.2	Whether the school has in place a system to capture student attendance electronically [Yes =1 No = 2)	
10.3	Whether the school has in place a system to capture teacher attendance electronically? [Yes =1 No = 2)	
10.4	Has school evaluation been completed [Yes =1 No = 2)	
10.5	Has school made Improvement Plans on the basis of Evaluation? [Yes =1 No = 2)	
10.6	Is the school registered under PFMS? [Yes =1 No = 2)	

Section 11 : School Safety

Sl.No.	Status of implementation	Availability (Yes=1,No=2)
11.1	Whether the School Disaster Management Plan (SDMP) has been developed ?	
11.2	Whether Structural Safety Audit has been conducted ?	
11.3	Whether Non- structural Safety Audit has been conducted ?	
11.4	Whether CCTV Cameras available in school ?	
11.5	Whether Fire Extinguishers are installed ?	
11.6	Does the school have a nodal teacher for school safety?	
11.7	Whether students and teachers undergo regular training in school safety and disaster preparedness ?	
11.8	Whether disaster management is being taught as part of the curriculum ?	
11.9	Whether school has received grant for Self Defense Training for Girls ?	
11.9.(a)	If yes, No. of students provided training (provide actual number of student trained)	

School Name

Declaration By School in Charge (Principal/Vice-Principal/Head Teacher/Senior Most Teacher)

Academic Year: 2018-19

I hereby declare that the information entered in this data Capture Format (DCF) is true and correct to the best of my knowledge. I undertake to inform any changes therein, immediately.

Place

Signature

Date

Name

Office Seal

Designation

Verification by CRC

I hereby certify that the data submitted is complete and correct to the best of my knowledge.

Place

Signature

Date

Name

Office Seal

Designation